



**National Institute of Allergy and Infectious Diseases
(NIAID), NIH**
Grants and Contracts Policy and Management Training
Copenhagen, Denmark



Thursday, November 4, 2010

8:00 – 8:45	**Registration**
8:55 – 9:00	Welcome Paula Strickland, Ph.D., Office of International Extramural Activities, DEA, NIAID
9:00 - 9:20	The NIAID and Global Research Partnerships Martha Jane Coury, MSN, RN, Office of Global Research, NIAID
9:20 – 9:40	Post Award Training Overview General Roles – GMP, PO, OA, and OIEA Paula Strickland, Ph.D., Office of International Extramural Activities, NIAID
9:40 – 10:40	What Does the Notice of Award (NoA) Contain Mary Kirker, Grants Management Program, DEA, NIAID
10:40 – 10:55	**Coffee Break**
10:55 – 11:35	Conducting Research Under an NIH Contract Charles Grewe, Office of Acquisitions, NIAID
11:35 – 1:15	** Lunch on your own**
1:15– 1:45	What Can Delay the Disbursement of Grant Funds/Compliance and FSR Basics Deanna Ingersoll, Grants Management Program, DEA, NIAID
1:45 – 2:35	You've Been Awarded a Contract.....What Next? Dante Stumpo, Office of Acquisitions, NIAID
2:35 – 3:00	***Coffee Break and move to Breakout Rooms***
<u>Concurrent sessions</u> 3:00 – 4:00	Breakout Session 1: Grants.gov/eRA Commons Breakout Session 2: NIH Contracts - Information session with Contract Officers Breakout Session 3: Financial Status Report – Hands on Training & General Questions



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Friday, November 5, 2010	
8:45 – 9:00	Pick up handouts for Day 2
9:00 – 9:40	Subcontracts Under Grants: NIH Expectations Dawn Mitchum, Grants Management Program, DEA, NIAID
9:40 – 10:40	Cost Issues: What are Allowable and Unallowable Costs – Patient Care Costs and Foreign F&A – Grants & Contracts Mary Kirker, Grants Management Program & Charles Grewe, Office of Acquisitions
10:40 – 10:50	<i>**Coffee Break**</i>
10:50 – 11:20	How to Prepare and Submit a Progress Report (PHS 2590) Julia Torres, Grants Management Program, DEA, NIAID
11:20 – 12:15	Managing NIH Grants and Contracts: Financial Systems Review and Case Studies I.P. Singh, The Mitchell Group, Inc. (TMG)
12:15 – 1:30	<i>** Lunch on your own**</i>
1:30 – 2:15	What Actions or Expenses on a Grant Require Prior Approval Dawn Mitchum, Grants Management Program, DEA, NIAID
2:15 – 2:30	Select Agents Policy Highlights Paula Strickland, Ph.D., Office of International Extramural Activities, NIAID
2:30 – 2:45	<i>**Coffee Break & Move to Breakout Room**</i>
<u>Concurrent Sessions</u> 2:45 – 4:00	Breakout Session 4: Financial Status Reports - Hands on Training & General Questions Breakout Session 5: Elements of a Sufficient Sub-Contract Agreement - Grants and Contracts Breakout Session 6: eRA Commons
4:00-4:15	<i>Wrap-up and Closing Remarks</i>